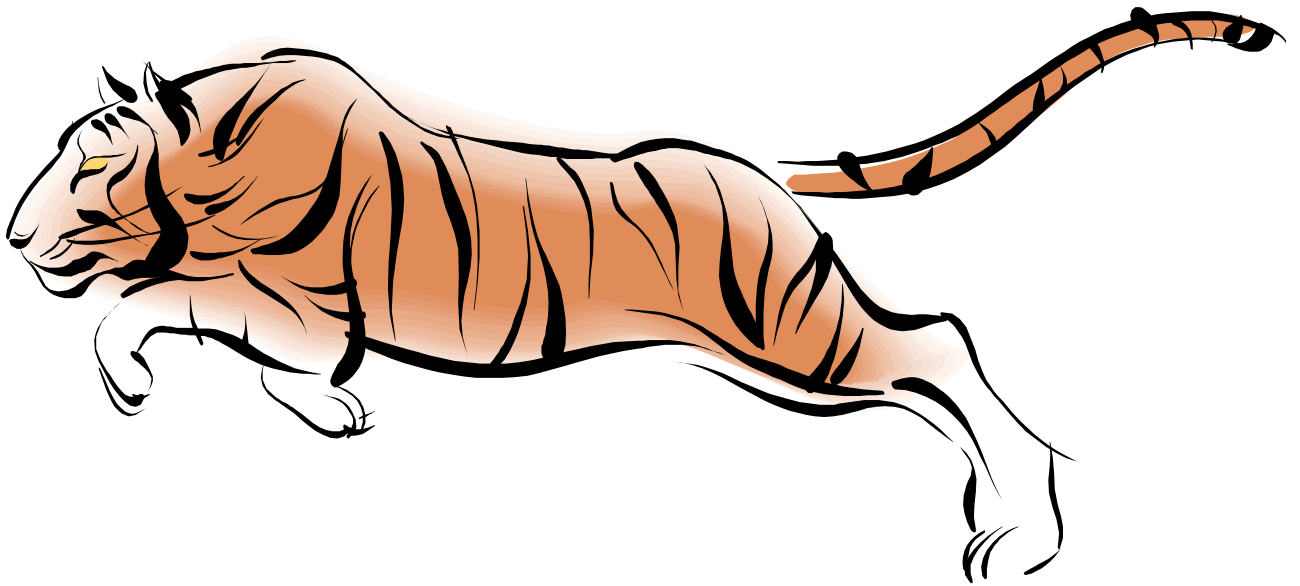


I.H.S. STUDENT HANDBOOK

2011-2012



IVY HIGH SCHOOL

1056 Winterhaven Road

Fallbrook, CA 92028

(760) 723-6395

WELCOME TO IVY HIGH SCHOOL

The entire staff at Ivy High School would like to welcome you to the 2011-2012 school year. We hope that your year will be educationally successful, exciting and filled with many new opportunities. Ivy High school will continue to be on a trimester system this year. This allows students to complete a minimum of 75 credits during the course of the year. Additional credits can be completed through the Learning Center, ROP Web Design class, or through online curriculum from APEX

The staff is here to assist you. Please feel free to ask questions or seek assistance. This handbook is designed to provide you with information and to answer some of your questions. This information will also help you fulfill your responsibilities as a student. Read all items carefully. Students are responsible for knowing the contents of this handbook.

SUPERINTENDENT

Dr. Dale Mitchell, 723-6332 Ext. 6497

BOARD OF TRUSTEES

Bill O'Connor, President
Sharon Koehler, Clerk
Frank Cerda
Mike Schulte
Marc Steffler

ADMINISTRATION 723-6395

Melissa Marovich, Principal	Ext. 4101
Hector Barraza, Counselor	Ext. 4104
Martha Jara, School Secretary	Ext. 4102
Renee Koch Library Technician	Ext. 4113
Ingrid Weber, Attendance Clerk	Ext. 4103

Ivy High School Mission Statement

The Mission of Ivy High School is to maintain an educational environment that is flexible and personal which allows all students the opportunity to grow educationally and socially while acquiring the essential skills needed for careers in a global society.

Ivy High School Vision Statement

The Ivy High School community envisions providing a “flexible” setting that promotes academic, social, and personal accountability to prepare successful and responsible citizens.

Expected School-Wide Learning Results

Critical thinkers who:

- ✔ Read, write, listen, and speak accurately and appropriately
- ✔ Effectively interpret and utilize information from the various media.
- ✔ Utilize decision making strategies in both academic and personal situations.

Accountable citizens who:

- ✔ Attend classes and activities promptly and regularly
- ✔ Have ethical, healthy, and responsible behaviors and understand the larger impact of their behaviors on the global environment.
- ✔ Actively make progress towards Ivy High School, District, and State graduation requirements

Technology literate individuals who:

- ✔ Create projects and documents using various software and Internet resources
- ✔ Use technology to communicate thoughts and ideas with others, and are able to use the technology required to access online learning for school and career purposes.
- ✔ Exhibit a wide range of functional skills (including information, media, and technology literacy)

Self-directed learners who:

- ✔ Create plans for their future related to specific educational and career goals
- ✔ Express themselves through the arts and humanities
- ✔ Demonstrates resourcefulness in school, like or career situations that require problem-solving or information gathering.

ALL STUDENTS HAVE THE RIGHT TO:

1. EQUAL EDUCATIONAL OPPORTUNITY (BP 5145.3; 34 CFR 100.3; Ed Code 220).

Public schools must provide all students an opportunity to get an education. This means free admission and the right to attend school until the age of 18 or graduation from high school. Fallbrook High School District's "programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation." The District Title IX (nondiscrimination) Coordinator is Dr. Dale Mitchell, District Superintendent, Fallbrook Union High School District, 2234 South Stage Coach Lane, Fallbrook, CA 92028, (760) 723-6332 x6497.

2. FREEDOM OF SPEECH, PRESS, RESTRICTIONS, RESPONSIBILITIES. (BP 5137).

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications, whether or not such publications or other means of expression are supported financially by the school or by use of school facilities, except that expression which is obscene, libelous or slanderous shall be prohibited. Also prohibited shall be material which so incites students as to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school. Requests shall be made to the Principal for approval of time, place and manner of distribution of printed or written materials. Student editors of official school publications (refers to material produced by students in the journalism, newspaper, yearbook or writing classes and distributed to the student body either free or for a fee) shall be responsible for assigning and editing the news, editorial and feature content of their publications subject to the limitations of this section. However, it shall be the responsibility of a journalism advisor to supervise the production of the student staff, to maintain professional standards of English and journalism, and to maintain the provisions of this section. There shall be no prior restraint of material prepared for official school publications except insofar as they violate this section. Students writing for school newspapers have the right to express opinions without prior censorship. These opinions must be signed by the author and meet standards prohibiting libel, obscenity, pornography, intentional distortion or reckless disregard of facts, invasion of privacy, and any expression that disrupts the educational process.

3. FREEDOM OF ASSEMBLY. Upon approval, students are entitled to hold meetings at a time, place, and in a manner which does not disrupt or disturb the learning environment. There shall be no limitations to this right except as specified below:

- a) An area for speaking to mass groups of students shall be set aside by school authorities.
- b) Time of such expressions shall be limited to periods before school begins, after dismissal, and during established lunch periods as deemed feasible by the Principal.
- c) Manner of such expression shall be such as to prevent undue noise, substantial disorder, or infringement upon the rights of others not to listen. Therefore, electronic sound amplification systems or devices of any kind are prohibited for this purpose unless allowed by school authorities.

4. DUE PROCESS. Students facing major disciplinary action are entitled to fair procedures to determine if they are at fault.

Students are entitled to appeal decisions resulting in major disciplinary action such as Thursday School, Saturday School, In-School Suspension, home suspension, expulsion, and exclusion or transfer to another school.

TELEPHONE NUMBERS TO ASSIST YOU THIS SCHOOL YEAR

IVY HIGH SCHOOL STAFF (723-6395)

Melissa Marovich	Principal	ext. 4101	mmarovich@fuhsd.net
Hector Barraza	Counselor	ext. 4103	hbarraza@fuhsd.net
Rhya Cawley	English/Art	ext. 4118	rcawley@fuhsd.net
John Roche	Special Education	ext. 4112	jroche@fuhsd.net
Sheri Ryan	Science	ext. 4117	sryan@fuhsd.net
Dana Smith	Social Studies/Computers	ext. 4119	dsmith@fuhsd.net
Kelly Walker	English/Social Studies	ext. 4116	kwalker@fuhsd.net
Stephanie Osowski	Special Education	ext. 4120	sosowski@fuhsd.net
Greg Fleming	Pala Satellite Campus	742-1480	gflaming@fuhsd.net
Kevin Kent	Physical Education	ext.6422	kkent@fuhsd.net
Martha Jara	School Secretary	ext. 4102	mjara@fuhsd.net
Renee Koch	Library Technician	ext. 4113	rkoch@fuhsd.net
Ingrid Weber	Attendance Clerk	ext. 4103	iweber@fuhsd.net

ABSENCES

Call Line: 723-6395, ext. 4103 email: ivyattend@fuhsd.net fax: 760-723-6395

TRANSPORTATION

(760) 731-7106

DISTRICT ADMINISTRATION: 723-6332

Dr. Dale Mitchell, Superintendent	ext. 6497
Wilson Hatcher, Asst Superintendent, Business Services	ext. 6195
Jim Yahr, Asst Superintendent, Curriculum	ext. 6498
Dr. Shawn Wirth, Director, Student Services	ext. 6299
Sallie Hunt, Director, Special Education	ext. 6298

2011 - 2012
IVY HIGH SCHOOL
BELL SCHEDULE

Regular Day Schedule

LATE START MONDAYS

Regular Day	Period 1	Period 2	Period 3	Nutrition	Period 4	Period 5	Period 6
Monday	8:40-9:29 49 min	9:31-10:20 49 min	10:22-11:11 49 min	11:11-11:34 23 min	11:36-12:25 49 min	12:27-1:16 49 min	1:18-2:18 60 min
Tues-Fri	7:40-8:38 58 min	8:40-9:38 58 min	9:40-10:38 58 min	10:38-11:01 23 min	11:03-12:01 58 min	12:03-1:01 58 min	1:03-2:03 60 min

Alternate Schedule

MONDAY-FRIDAY No Late Start Mondays weeks of:
 Nov 10, Dec 15, April 27, May 4, May 11, June 1, and June 8

Period 1	Period 2	Period 3	Nutrition	Period 4	Period 5	Period 6
7:40 - 8:37 57 min	8:39 -9:35 56 min	9:37 -10:33 56 min	10:33 -10:56 23 min	10:58 - 11:54 56 min	11:56 - 12:52 56 min	12:54 - 1:54 60 min

Minimum Day Schedule

9/9, 1/21, 1/22, 1/23, 2/18, 6/9, 6/10, 6/11

Minimum Day	Period 1	Period 2	Period 3	Nutrition	Period 4	Period 5
	7:40-8:27 47 min.	8:29-9:14 45 min.	9:16-10:01 45 min.	10:01-10:26 25 min.	10:28-11:13 45 min.	11:15-12:00 45 min.

IVY HIGH SCHOOL: AN OVERVIEW

Ivy High School is the continuation high school setting that serves the students of the Fallbrook Union High School District. The School was established to meet the unique and individual needs of each student. Ivy offers a rigorous program appropriate to each student's interests, skills and capabilities.

As a WASC accredited institution, Ivy provides a positive atmosphere that focuses on the academic and social needs of the student. Ivy High enjoys a high graduation rate and boasts a second to none beautiful, park-like campuses. Ivy has many innovative programs and classes and has developed an outstanding Garden Project.

WHO ATTENDS IVY HIGH SCHOOL

Students 16-18 years of age, residing within the Fallbrook Union High School District boundaries may attend Ivy High School. The reasons for attending Ivy High School are varied and individual in nature. When students reach the age of 18, continued enrollment is dependent on specific academic and behavioral requirements, good citizenship, effort, attendance and earning credits.

ENROLLMENT PROCEDURES

1. Parent/guardian contacts the Counseling Office at Fallbrook High School to arrange for an appointment to complete a registration packet and interview with the Fallbrook High School Counselor.
2. Application through FHS counselor for Ivy High School, will be forwarded to A & D (Admissions & Discharge) committee for review. Upon decision of acceptance, the student's family will be called to schedule an appointment for orientation.
3. A parent/guardian and student must attend the orientation meeting outlining Ivy High and its programs.
4. At orientation the student will be given instructions for checking out of FUHS (if applicable) and or the day and time to start at Ivy. Student will receive class schedule on first day of attendance.

SCHOOL ORIENTATION

All new students and their parents are required to attend a student orientation meeting before students are considered enrolled at Ivy High School. This meeting covers important details regarding graduation requirements, rules and regulations of the school. Parents and students also complete all necessary paperwork and get answers to any questions or concerns they might have.

RETURNING TO FALLBROOK HIGH SCHOOL

Students wishing to return to Fallbrook High School from Ivy High School must have the recommendation from the counselor and the Ivy High School Principal. Their credits must also be in alignment with their graduation class at FUHS. All transfers will take place at the end of a semester or during summer recess. The Counselor and/or Principal of Ivy High School will complete the A & D (admissions & discharge) Transfer Form and forward it to the A & D committee.

Students that are returning to Fallbrook High from expulsion must meet with the FUHS District Director of Student Services to verify that they have completed their rehabilitation plan and then acquire a recommendation for re-admission to Fallbrook High School through the Board of Trustees.

ATTENDANCE POLICY/PROCEDURE - EC 48200
BP 5113 (a,b), BP 5113.1 (a,b), AR 5113 (a,b,c), AR 5113.1 (a,b,c,d)

ATTENDANCE

The State Compulsory Attendance Law (Education Code 48200) requires that each person between the ages of 6 and 18 attend a public full time day school or continuation school. The state attendance laws also require regular attendance and punctuality with both the school and the parents having a responsibility for enforcing these laws.

It has been well documented that regular attendance is a key factor in the success a student achieves at school. The teacher of any class from which a student has an absence shall determine what period of time the student has to complete missed assignments. Tests and assignments may be the same as those missed or shall be reasonably equivalent to them as set forth in Education Code 48205.

REPORTING ALL DAY ABSENCES

It is the responsibility of the parent/guardian to report their student's absences from school by one of the following methods:

1. On the day student is absent, a parent /guardian may report the absence by calling the attendance office line 723-6395 x 4103, faxing a written note signed by parent (723-6392) or by email (ivyattend@fuhsd.net).
2. All day absences may be cleared by written and signed note from parent/guardian presented to the attendance office by the student on his/her return to school.

Absences not reported by the day student returns to school will be considered as TRUANT.

- **When a student has had 10 absences in the current school year for illness, any further absences for illness must be verified by a physician. If the required verification is not provided, all further unverified absences for illness will be unexcused. AR 5113(c)**
- Students may NOT sign their own notes or call regarding their absences. Students who are 18 years of age may have their parent/guardian sign a contract with the Attendance Office verifying the age and acknowledging that they are willing to accept the responsibility of managing their own school affairs.
- .
- **When a student is on campus, he/she is considered in attendance and if he/she leaves campus without an off-campus pass, the student is then considered a truant.**
- Forging notes or phone calls are suspendable offenses.
- Students must bring a **written note** to the office when arriving at school after the first bell.
- Work permits will be pulled for students with excessive absences.
- Students planning to be absent from a class to participate in a school-sponsored activity, must obtain prior approval from the teacher. Students must make up all work missed. Teachers of students who are in danger of failing, may decide not to allow them to miss class in order to participate in an activity.

DEFINITIONS - After absence has been reported by parent/guardian the absence will either be excused or unexcused. Definitions follow:

Excused Absence: (Education Code 48205) (AR 5113)

- (A) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to his or her illness. **(When student has had 10 absences in the current school year for illness, a physician must verify any additional absences for illness)**
 - (2) Due to quarantine under the direction of a county or city health officer.
 - (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
 - (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - (5) For the purpose of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 - (7) For justifiable personal reasons including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(B) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine that tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(C) For purposes of this section attendance at religious retreats shall not exceed four hours per trimester.

(D) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(E) "Immediate family," as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil". Amended by SB 1208, Ch.312, Statutes of 1999.

Unexcused Absence:

An unexcused absence includes, but is not limited to the following: In school suspension, home suspension, truant, job, overslept, out-of town, nonreligious lessons, friends or relatives visiting, traffic citation, vacation, working on car, ran out of gas, personal business, driving test, etc.

Ivy High School teachers may choose to assign a failing grade to a student who has more than ten unexcused absences from class during the trimester.

- Students shall be given an opportunity to make-up unexcused absences before receiving a failing grade, and the pupil or the pupil's parent or guardian shall be given an opportunity to explain the absences. After a student has an unexcused absence, he/she can make-up a full day unexcused

absence by attending Saturday School. Unexcused absences must be made-up during the semester in which they occurred.

Truant: *(student does not have the right to make up missed assignments)*

- cut class (period or all day)
- A student is considered habitually truant when he/she has 3 unexcused absences in one school year, or is tardy to class in excess of 30 minutes without a valid excuse on three occasions in one school year, or any combination thereof. EC 48260.

OFF-CAMPUS PASSES

Ivy High is a closed campus. Students are not permitted to leave the campus or go into the parking lot once arriving at school unless authorized to do so. If it is necessary for the student to leave during the day, the procedure below is to be followed:

- Students who have legitimate reasons to leave campus during school hours must present a signed note from their parent/guardian to the Attendance Office **before school starts.** (Even if students are 18 and have a signed notice on file, they must follow these rules.) Requests for personal reasons need to be turned in 24 hours in advance.
- Note brought in after 7:40 AM will be verified by placing a call to the parent/guardian. If there is no one available to verify the note, the off-campus pass will be denied.
- If clearance is granted, an off-campus pass will be issued.
- Immediately upon returning to school, the student must report back to the Attendance Office and **must** have the off-campus pass.
- The returning student will then be given a pass to class from the Attendance Office.
- If the above procedure is not followed and the student leaves campus without an off-campus pass, discipline will be assigned regardless of who transports the student.

SCHOOL ATTENDANCE REVIEW BOARD (S.A.R.B.) EC 48320

The purpose of the School Attendance Review Board is to divert students with school attendance or school behavior problems from the juvenile justice system by providing guidance and coordinated community services to meet their special needs. The Board is made up of representatives from the Department of Social Service, County Probation Department, Fallbrook Sherriff Department, Fallbrook District Administration and a community representative. The Board attempts to help the student and the parent/guardian to solve problems by using community resources. If this Board is unable to solve the problems at its level, the student and parent/guardian may be issued a citation and will be required to appear in court.

II. CITIZENSHIP AND HONOR CODE

A. CITIZENSHIP

CITIZENSHIP – EXPLANATION:

One of the school’s duties is to assist parents in helping students develop responsible attitudes and behavior. This means preparing students for adult citizenship as well as preparing them for higher education and a career.

For this reason it is as important for the school to teach and to evaluate citizenship as it is to teach and evaluate academic work. Parents and students should be just as interested in citizenship “ability” as they are in academic achievement.

THE CITIZENSHIP GRADE:

Students will receive a semester citizenship grade from each of their classroom teachers. The grade will be based solely on the citizenship displayed in each teacher’s classroom. Students will receive a grade of “excellent,” “satisfactory,” “needs improvement,” or “unsatisfactory” based on the “Citizenship Guidelines” (see below). The citizenship grade for each class will be shown on the student’s report card.

CITIZENSHIP GUIDELINES FOR STUDENTS AND PARENTS

The following criteria shall be used in determining a student’s citizenship grade in his/her class:

1. Attends class regularly except for excused absences.
2. Comes to class on time; 4 unexcused tardies to a class will result in a “U” in that class.
3. Comes to class with necessary materials.
4. Completes homework assignments.
5. Meets deadlines.
6. Does his/her own work when independent work is required.
7. Participates in class activities and discussions.
8. Exercises reasonable care of school property.
9. Shows respect for teachers, staff, and other students.
10. Does not disrupt class; exercises good conduct.

Teachers are required to discuss these standards with their students and explain their expectations.

HONOR CODE

Ivy High School students are subject to an Honor Code which deals with cheating and plagiarism. All tests, quizzes, reports, assignments, and any school-related tests are subject to this policy. (Refer to #35 Discipline Matrix.) **The misuse of school forms and/or falsification of school documents are Honor Code violations.**

Cheating includes, but is not limited to, looking at another student’s paper, using prompts, or talking during an exam. Helping another student cheat on an exam or assignment is also a violation of the Honor Code.

Teacher will place a phone call to parent/guardian regarding Honor Code violations.

The following action will be taken when students are in violation of this policy.

1st Offense

1. Automatic “0” (failure) on assignment or test.
2. Parent contact by teacher. If requested, a conference can be held with parent, student, teacher, counselor, and assistant principal.
3. Referral placed in student discipline file.
4. Student given a “U” in citizenship for the semester.
5. Student placed on academic probation in class where infraction occurred for the remainder of the academic year.
6. If the student is a teacher’s aide, he/she will be dropped from the class with a withdrawal-failure.

2nd Offense (while on probation)

1. Student assigned “F” in CLASS FOR TRIMESTER and “U” in citizenship.
2. Student placed on probation for all classes for remainder of semester plus the entire next semester.
3. Parent contact by teacher. If requested, a conference can be held with parent, student, teacher, counselor, and assistant principal.
4. the school year

Student removed from any and all elected or appointed leadership positions for the remainder of the school year.

III. DISCIPLINE POLICY AND PROCEDURES (BP 5131)

A. DISCIPLINE POLICY

Ivy High School’s goal is to provide a safe, secure, and motivating learning environment. We believe that every student has the right to a quality education. Consequently, we expect our students to conduct themselves in an orderly and respectful manner. If a student chooses to behave in a manner that interrupts the learning process, or shows disrespect for others, the student must be willing to accept the consequences. **THE SAME DISCIPLINE RULES APPLY FOR ALL SCHOOL RELATED ACTIVITIES (ON AND OFF CAMPUS), AND WHILE TRAVELING TO AND FROM SCHOOL.**

CLASSROOM BEHAVIOR

Classroom discipline will be dealt with in the following manner:

- | | |
|-------------------|---|
| 1) First Offense | Teacher warns the student. |
| 2) Second Offense | Teacher warns the student and makes phone call to parent/guardian. |
| 3) Third Offense | Teacher assigns detention and makes parent contact. |
| 4) Fourth Offense | Teacher sends referral to assistant principal indicating fourth offense. Appropriate discipline will be assigned. |
| 5) Fifth Offense | Referral to assistant principal requesting teacher/parent/student/assistant principal/counselor (if available) conference. Student is placed on class contract and appropriate discipline may be assigned |

Class Contract violation consequences will be:

- | | |
|---------------------------|--------------------------------|
| 1 st violation | 1-day in In-School Suspension |
| 2 nd violation | 2 days in In-School Suspension |
| 3 rd violation | drop from class with F |

* Depending on individual circumstances, teacher may request the principal attend the conference at the fourth offense. A behavior contract may be initiated at this conference.

CONDUCT AGREEMENTS

Students experiencing habitual tardies, truancies and numerous behavioral problems will be placed on a probationary contract called a conduct agreement. Failure to abide by the terms of the conduct agreement will result in disciplinary action leading to expulsion.

TARDY POLICY

Students who arrive to school after 7:40 a.m. are considered tardy. A tardy can be excused by a parent or guardian with a valid reason. Parents are requested to call the school on the day the student will be late to school, send a note, or accompany the student to the office to present the reason for the student's tardy. Students who are tardy to school without a valid reason, will be considered unexcused. Additionally, students who arrive to school 30 minutes late or more to class without a valid reason will be considered unexcused.

FIGHTING ON CAMPUS (Ed Code 48900 (a))

Fighting on campus during regular school or summer school (includes coming to or going from school) will result in suspension for the 1st offense and recommendation for expulsion for the 2nd offense and/or recommendation for involuntary transfer to alternative setting. On the first offense of minor, mutual combat fighting: 5-day suspension. If student and parent produce evidence that the student has entered anger management/counseling within 72 hours (three days), the final two days of the suspension will then be waived. Three days must be spent in suspension. The student and parent(s) must meet with the school counselor before the student can return to school. The parents are responsible for selection, follow-up, and completion of any program.

HAZING (Education Code 32051)

Students or other persons in attendance are prohibited from engaging in or conspiring to engage in hazing.

INTIMIDATION (Education Code 48900.4)

Intimidation involves threats of harm or pressure. Examples of this behavior include, but are not limited to: bullying, domineering, extorting hand signs, stare downs, or otherwise attempting to influence someone with the use of frightening actions(s) and/or words. This includes racial slander (written or verbal). Severe cases of intimidation are classified as assault. In an assault, no physical contact need occur. Just the fact that the threatened act could occur constitutes a criminal act. Appropriate disciplinary action will be taken.

SEARCH AND SEIZURE (Ed Code 49050; 49051; VC 21113; BP 5145.12; AR 5145.12).

The Governing Board recognizes that incidents may occur which jeopardize the health, safety, and welfare of students and staff and which necessitate the search of students, and seizure of their property, or their lockers by school officials. School officials may search individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district or the school. The Governing Board urges that discretion, good judgment, and common sense be exercised in all cases of search and seizure.

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B. DISCIPLINE MATRIX

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

Fallbrook Union High School District and Ivy High School, work in cooperation with law enforcement, juvenile probation, social services, and the fire marshal.

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

Items 1-19, 23-32, 34, & 40 could lead to expulsion on the first offense depending on the severity of the violation

Items 1-19, 22-24, 26-32, 34, & 40 behavior and consequences are cumulative over the student's 4 years in FUHSD

Items 1-20, 23-32, 34, & 40 may be referred to law enforcement.

Items 20-21, 25, 33, 35-39, & 41-64 behavior and consequences are cumulative during the current school year. Consequences may be assigned to the next school year.

BEHAVIOR

CONSEQUENCES

	1 st Offense	2 nd Offense	3 rd Offense
1. Causing serious physical injury to another person, except in self-defense. <i>Ed. Code 48915 (a)(1)</i>	Recommendation for expulsion <u>unless the principal or superintendent finds the expulsion is inappropriate due to particular circumstances</u> and/or suspension. Parent contact.	Recommendation for expulsion. Parent contact.	
2. Possession of any knife or other dangerous object of no reasonable use to the pupil. <i>Ed. Code 48915 (a)(2)</i>	Recommendation for expulsion <u>unless the principal or superintendent finds the expulsion is inappropriate due to particular circumstances</u> and/or suspension. Parent contact.	Recommendation for expulsion. Parent contact.	
3. Unlawful possession of any controlled substance, except for the first offense, for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. <i>Ed. Code 48915 (a)(3)</i>	Recommendation for expulsion <u>unless the principal or superintendent finds the expulsion is inappropriate due to particular circumstances</u> and/or suspension. Parent contact.	Recommendation for expulsion. Parent contact.	
4. Robbery or extortion. <i>Ed. Code 48915 (a)(4)</i>	Recommendation for expulsion <u>unless the principal or superintendent finds the expulsion is inappropriate due to particular circumstances</u> and/or suspension. Parent contact.	Recommendation for expulsion. Parent contact.	
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee. <i>Ed. Code 48915 (a)(5)</i>	Recommendation for expulsion <u>unless the principal or superintendent finds the expulsion is inappropriate due to particular circumstances</u> and/or suspension. Parent contact.	Recommendation for expulsion. Parent contact.	
6. <u>Possession, selling, or otherwise furnishing a firearm.</u> <i>Ed. Code 48915 (c)(1)</i>	Recommendation for expulsion. Parent contact.		
7. <u>Brandishing a knife at another person.</u> * <i>Ed. Code 48915 (c)(2)</i>	Recommendation for expulsion. Parent contact.		

*As used in this section knife means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3-1/2 inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.
Ed. Code 48915 (g)

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

BEHAVIOR	CONSEQUENCES		
	1 ST Offense	2 ND Offense	3 RD Offense
8. <u>Unlawfully selling a controlled substance</u> listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code. <i>Ed. Code 48915 (c)(3)</i>	Recommendation for expulsion. Parent contact.		
9. Committing or attempting to commit a sexual assault or committing a sexual battery. <i>Ed. Code 48915 (c)(4)</i>	Recommendation for expulsion. Parent contact.		
10. Possession of an explosive. <i>Ed. Code 48915 (c)(5)</i>	Recommendation for expulsion <u>unless the principal or superintendent finds the expulsion is inappropriate due to particular circumstances</u> and/or suspension. Parent contact.	Recommendation for expulsion. Parent contact.	
11. Caused, attempted to cause, or threatened to cause <u>physical injury</u> to another person. (Fighting) <i>Ed Code 48900 (a)(1)</i>	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
12. Willful use of force or violence upon the person of another except in self-defense. <i>Ed. Code 48900 (a)(2)</i>	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
13. Possessed, sold, or otherwise furnished any firearm, knife, tazer, explosive, or other dangerous object without written permission. <i>Ed. Code 48900 (b)</i> BP 5131.7 (a, b)	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
14. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any <u>controlled substance, alcoholic beverage, or intoxicant</u> . <i>Ed. Code 48900 (c)</i> BP 5131.6 (a, b)	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
15. Unlawfully offered, arranged, or negotiated to sell any <u>controlled substance, alcoholic beverage, or intoxicant</u> . <i>Ed. Code 48900 (d)</i> BP 5131.6 (a, b)	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
16. Committed or attempted to commit <u>robbery or extortion</u> . <i>Ed. Code 48900 (e)</i>	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
17. Property Abuse – Caused or attempted to cause damage, including graffiti, to school or private property. Ed. Code 48900 (f) BP 5131.5	Restitution. Suspension and/or recommendation, at the principal or superintendent's discretion, for expulsion. Parent contact.	Restitution. Suspension and/or recommendation for expulsion. Parent contact.	
18. "Hacking" – intentional attempt at infiltrating and/or changing/disrupting/destroying electronic records. Ed. Code 48900 (f), (k) Penal Code 502, 13848	Suspension pending expulsion.		

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

BEHAVIOR	CONSEQUENCES		
	1 st Offense	2 nd Offense	3 rd Offense
19. <u>Stole</u> or attempted to steal school or private property. <i>Ed. Code 48900 (g)</i>	Restitution. Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Restitution. Suspension and/or recommendation for expulsion. Parent contact.	
20. <u>Smoking</u> or possession of tobacco. <i>Ed. Code 48900 (h)</i> BP 5131.62 Penal Code 308B*	Parent contact. Enforcement of Penal Code 308B*	4 hours Sat. School Parent contact. Enforcement of Penal Code 308B*	1 day suspension. Parent contact. Enforcement of Penal Code 308B*
21. <u>Profanity</u> , vulgarity, obscene act. <i>Ed. Code 48900 (i)</i> BP 5137	suspension. Parent Contacted	4-8 hrs. Sat. School and/or suspension. Parent contact	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.
22. Displaying, viewing, downloading pornography. <i>Ed. Code 48900 (i)</i>	Loss of Internet privileges for 1 month. Parent contact.	5-day suspension and loss of Internet privileges for the rest of the school year. Parent contact.	
23. Unlawfully possessed, offered, arranged, or negotiated to sell <u>drug paraphernalia</u> . <i>Ed. Code 48900 (j)</i>	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact. Review Controlled Substance Policy, page 20-21.	Recommendation for expulsion. Parent contact.	
24. Willful <u>defiance</u> of valid authority of school officials, disruptions of school activity. <i>Ed. Code 48900 (k)</i>	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.
25. Fire setting, <u>arson</u> , or use of explosive devices or tampering with fire alarm or equipment. <i>Ed. Code 48900 (k), 48915 (a)(2), or 48915 (c)(5)</i> . Penal Code 148.4	Contact fire marshal. Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Contact fire marshal. Recommendation for expulsion. Parent contact.	
26. Knowingly received stolen school property* or private property . Ed. Code 48900 (l) BP 5131.5	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.

* Penal Code 308B. Every person under the age of 18 years who purchases, received, or possesses any tobacco, cigarette, or cigarette papers, or any other preparation of tobacco, or any other instrument or paraphernalia, that is designed for the smoking of tobacco, products prepared from tobacco, or any controlled substance shall, upon conviction, be punished by a fine of up to seventy-five dollars (\$75) or 30 hours of community service work.

**As used in this section, "school property" includes, but is not limited to, electronic files and databases. (EC 48900(s))

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

BEHAVIOR

CONSEQUENCES

	1st Offense	2nd Offense	3rd Offense
27. Possession of an imitation firearm Ed. Code 48900 (m)	Suspension and/or recommendation, at the principal or superintendent's discretion, for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
28. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. Ed. Code 49800 (p)	Suspension and/or recommendation, at the principal or superintendent's discretion, for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
29. Sexual Harassment. Ed. Code 48900.2 BP 5145.7, AR 5145. 7	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendents discretion</u> , for expulsion. Parent contact.
30. Hate Violence. Caused, attempted to cause, threatened to cause, or participated in an act of hate or violence. Ed. Code 48900.3 Penal Code 422.6, 422.7, 422.75	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	.
31. Pupil(s) intentional harassment, threat, or intimidation directed against another pupil(s) or school personnel. Ed. Code 48900.4	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
32. Use/display of cellular/digital phones during class time. <i>Ed. Code 48900.5, 48901.5, 48900 (k)</i> BP 5131.6 (b)	Confiscation with release to student at end of day.	Confiscation for 1 week, release to student.	Confiscation to end of school trimester release to parent .
33. Inappropriate use of school equipment, technology and/or inappropriate use internet sites/use, i.e., copy machine, Internet, e-mail BP 6163.4(a,b) AR 6163.4(a-o)	Parent contact. Restitution. Loss of use of school equipment. Loss of use of Internet and/or computer privileges for 1 week. (or more, due to the severity) and rewrite technology policy.	1 day suspension. Parent contact. Restitution and/or loss of use of school equipment, Internet, computer privileges for 1 month and/or one week (or more, due to the severity) and rewrite technology policy.	3 days suspension. Parent contact. Restitution and/or loss of use of school equipment, Internet privileges rest of semester or 2 months, whichever is greater and/or one week (or more, due to the severity) and rewrite technology policy.
34. Terroristic threats against school officials, or school property, or both. <i>Ed. Code 48900.7 (a)(b)</i>	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Recommendation for expulsion. Parent contact.	
35. <u>Forging, falsifying, or altering</u> school documents, passes, readmits, notes, or wrongful possession.	Parent contact. Review Honor Code, pages 10-11	School. Parent contact. Review Honor Code, page 10	Up to 3 days of home suspension and 8 hrs. Sat. School. Parent contact. <i>Ed. Code 48900 (k)</i>

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

BEHAVIOR

CONSEQUENCES

	1 st Offense	2 nd Offense	3 rd Offense
36. Off campus/out-of-bounds during school hours.	Subject to search/or suspension. Parent Contact	Subject to search/or suspension. Parent Contact	Subject to search. 1-5 days home suspension. Parent contact. <i>Ed. Code 48900 (k)</i>
37. Truancy. Any period(s) or all day.	Parent contact. Detention	Parent contact. Detention	Parent contact. 1-5 day suspension, Referral to SARB <i>Ed. Code 48900 (k)</i>
38. Using school technology to cause physical or emotional harm to self or others. Penal Code 422	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact.
39. Possession/use of laser pointer. Penal Code 417.27	Confiscation. Release to parent only.	Confiscation. Release to parent only.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact
40. Possession of lighters and matches.	Confiscation. Release to parent only.	Confiscation. Release to parent only.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact
41. Possession of permanent markers.	Confiscation. Release to parent only.	Confiscation. Release to parent only.	Suspension and/or recommendation, <u>at the principal or superintendent's discretion</u> , for expulsion. Parent contact
42. Illegal parking.	Citation and fine. If fine is unpaid, it goes to DMV record.	Citation and fine. If fine is unpaid, it goes to DMV record.	1-5 days suspension. Parent contact
43. Misuse of parking permit, i.e., using a permit intended for someone else.	Two weeks loss of parking privilege.	Loss of parking privilege for remainder of year.	
44. Vehicular violations (speeding, reckless driving, etc.)	3 weeks revocation of driving privilege and parking permit. Parent contact.	6 weeks revocation of driving privilege and parking permit. Parent contact.	Year revocation driving privilege and parking permit. Parent contact.
45. Throwing food or other debris.	Parent contact. Depending on severity could lead to suspension.	Parent contact. Depending on severity, could lead to suspension.	Suspension. <i>Ed. Code 48900 (k)</i>
46. Littering.	Up to 5 days campus cleanup Parent contact.	Up to 10 days campus cleanup . Parent contact.	15 days campus cleanup l. Parent contact.
47. Display/use of radios, headsets, CD players, electronic games, cameras, MP3 players, etc., in class.	Confiscation with release to student on Fridays. Parent Notification	Confiscation for 1 week with release to student.	Confiscation to end of trimester. Release to parent only.
48. Possession/use of skateboards, roller blades, or scooters.	Confiscation with release to student at end of 1 week. Parent contact.	Confiscation with release to parent only. 4 hrs. Sat. School.	Confiscation to end of school year. Release to parent only. 1-day home suspension. <i>Ed. Code 48900 (k)</i>

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

BEHAVIOR	CONSEQUENCES		
	1 st Offense	2 nd Offense	3 rd Offense
49.. Gambling.	Parent/guardian contact and /or suspension	Suspension Parent/guardian contact	1-5 days home suspension. Parent contact. <i>Ed. Code 48900 (k)</i>
50. Possession of gambling paraphernalia.	Confiscation with release to parent/guardian only.	Confiscation with release to parent /guardian only	Confiscation with release to parent only.
51. On Fallbrook High School Campus	Warning	1 day Suspension	2-days Suspension
52. Inappropriate dress including but not limited to: bandanas, hairnets, no shoes, bare midriff, wallet chains, lettering, tattoos, and/or pictures depicting alcohol, cigarettes, drugs, nudity, profanity, or gang related phrases or names.	Student will change inappropriate attire. Dress Code Violation Contract will be sign. Parent contact.	Parent/guardian to bring change of clothes to school.	Parent/guardian to bring change of clothes. 2-day home suspension. <i>Ed. Code 48900 (k)</i>
53. Birthday bashing.	1-day Suspension. Restitution. Parent contact. <i>Ed. Code 48900 (a)(1) or (k)</i>	2-daySuspension. Restitution. Parent contact. <i>Ed. Code 48900 (a)(1) or (k)</i>	3-day Suspension. Restitution. Parent contact. <i>Ed. Code 48900 (a)(1) or (k)</i>
54. Spitting.	Warning	Warning Parent contact.	Warning and /or suspension Parent contact.
55. No Hats or caps in the classroom EC35183.5 EC38283.5, SB310	Confiscation and release to student	Confiscation with release to parent.	Confiscation with release to parent.
56. Possession of over the counter drugs.	Parent contact, and subject to search.	Parent contact, and subject to search.	1-5 days home suspension. Parent contact. Subject to search. <i>Ed. Code 48900 (k)</i>
57. Graffiti or foul and abusive language on school or personal property.			1-5 days home suspension. Parent contact. Subject to search. <i>Ed. Code 48900 (f) (i)</i>
58. Public display of affection.			1-5 days home suspension. Parent contact. <i>Ed. Code 48900 (k)</i>

Detention: Detention will be assigned as deemed necessary. Pala Satellite detention will be served at the Pala Boys & Girls Club.

******Senate Bill 310 requires each school site to allow pupils to wear sun-protective clothing, including hats, while outdoors during the school day. SB 310 also allows each school site to set a policy related to the type of sun-protective clothing that is permitted. Further provides for use of sunscreen by students, during the school day, without a physician's note or prescription.**

SUSPENSIONS – EXPLANATION:

A suspension is a temporary removal from school. Students are NOT allowed on campus day or night during the suspension. It is normally from 1 to 5 days in duration; however, in the case of a recommendation for expulsion, it may be extended. **Any student reaching 20 days of at home suspension per year (regardless of reason) will be recommended for suspension.**

EXPULSION – EXPLANATION:

An expulsion is complete removal from schools within the district. It is normally for the remainder of a school semester or a school year.

1. DUE PROCESS – STUDENT’S RIGHT TO A HEARING

The principal or designee shall meet with the student for the purpose of:

- a) Presenting oral or written notice of the charges.
- b) An explanation of the evidence.
- c) Giving the student an opportunity to present his/her side of the story.

If it is determined that the student is responsible for a violation of school rules, s/he may be suspended for no more than five school days, unless a referral is made to the Superintendent or the Governing Board for further action.

2. PARENT CONFERENCE

When a student is suspended, the Principal or designee will make a reasonable effort to contact and inform the parent or guardian.

In addition, within one school day, the principal or designee will send a notice to the parent or guardian containing the following information:

- a) A statement of the facts leading to the decision to suspend.
- b) The date and time when the student will be allowed to return to school.
- c) A statement of the parent’s or student’s right to have access to student’s records.
- d) A request that the parent or guardian attend a conference to discuss the student’s behavior. The parent or guardian is required by law to respond without delay to any request from school officials to attend a conference regarding their student’s behavior.

3. PARENT’S RIGHT OF APPEAL

If the parent or guardian desires a further review of the case, they may appeal the case to the Director of Student Services.

A final review may be requested of the Superintendent and the Governing Board.

4. EXPULSION HEARING

- a) Expulsion requires a formal hearing before members of the expulsion panel.
- b) Parents or guardians must receive written notice that the Governing Board is considering expulsion.
- c) The student and his/her parents or guardians, or a legal representative have the right to call witnesses, question school officials, and present information on behalf of the student.
- d) If the Board of Education decides to expel the student, its decision may be appealed to the County Board Of Education.

D. CONTROLLED SUBSTANCES, DRUGS, ALCOHOL (Ed Code 48900; BP 5131.6)

POSSESSION, USE, OR BEEN UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE, DRUGS OR ALCOHOL

- When any student is under the influence of, uses, or possesses a controlled substance, drugs, or alcohol at school or while under school jurisdiction, the following shall result:
 1. Parent/guardian contact.
 2. 5-day suspension.
 3. On the first offense, if student and parent produce evidence showing the student has entered treatment/counseling within 72 hours (three days) after suspension started, the final two days of the suspension will be waived. Three days must be spent in suspension. The parents are responsible for selection, follow-up and completion of any program.
 4. Contact law enforcement authority.
 5. Restriction from all school activities during suspension.

- A search for a controlled substance, drugs or alcohol may be made in accordance with the provisions of law, board policy and administrative regulations.
- On the second offense, when any student is under the influence of, uses, or possesses any controlled substance, drugs, or alcohol at school or while under school jurisdiction, the following shall result:
 1. Parent/guardian contact.
 2. Suspension with recommendation for expulsion for the maximum time allowed by Ed. Code 48900-48928.
 3. Contact law enforcement authority.
 4. Restriction from all school activities.

SALE OF A CONTROLLED SUBSTANCE, DRUGS, OR ALCOHOL

- On the first offense, when any student sells or furnishes a controlled substance, drugs, or alcohol to another student on or about the school premises or at school-sponsored functions, the following shall result:
 1. Parent/guardian contact.
 2. Suspension with recommendation for expulsion for the maximum time allowed by Ed. Code 48900-48928. The recommendation may include the suspension of the expulsion if there are extenuating circumstances.
 3. Contact law enforcement authority.
 4. Restriction from school activities.

- Staff shall notify the principal or designee immediately upon suspecting a student is selling or providing a controlled substance, drugs, or alcohol.
- When there is good evidence that a student has actually sold or provided a controlled substance, drugs, or alcohol on or about the school premises or at school-sponsored functions, law enforcement must be notified. Law enforcement authorities may decide that they will notify the parent/guardian.

POSSESSION, USE, OR BEEN UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE, DRUGS OR ALCOHOL

- When any student is under the influence of, uses, or possesses a controlled substance, drugs, or alcohol at school or while under school jurisdiction, the following shall result:
 5. Parent/guardian contact.
 6. 5-day suspension.
 7. On the first offense, if student and parent produce evidence showing the student has entered treatment/counseling within 72 hours (three days) after suspension started, the final two days of the suspension will be waived. Three days must be spent in suspension. The parents are responsible for selection, follow-up and completion of any program.
 8. Contact law enforcement authority.
 9. Restriction from all school activities during suspension.
- A search for a controlled substance, drugs or alcohol may be made in accordance with the provisions of law, board policy and administrative regulations.
- On the second offense, when any student is under the influence of, uses, or possesses any controlled substance, drugs, or alcohol at school or while under school jurisdiction, the following shall result:
 1. Parent/guardian contact.
 2. Suspension with recommendation for expulsion for the maximum time allowed by Ed. Code 48900-48928.
 3. Contact law enforcement authority.
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- On the first offense, when any student sells or furnishes a controlled substance, drugs, or alcohol to another student on or about the school premises or at school-sponsored functions, the following shall result:
 1. Parent/guardian contact.
 2. Suspension with recommendation for expulsion for the maximum time allowed by Ed. Code 48900-48928. The recommendation may include the suspension of the expulsion if there are extenuating circumstances.
 3. Contact law enforcement authority.
 4. Restriction from school activities.
- Staff shall notify the principal or designee immediately upon suspecting a student is selling or providing a controlled substance, drugs, or alcohol.
- When there is good evidence that a student has actually sold or provided a controlled substance, drugs, or alcohol on or about the school premises or at school-sponsored functions, law enforcement must be notified. Law enforcement authorities may decide that they will notify the parent/guardian.

E. SEXUAL HARASSMENT
(Ed Code 200-240, 212.5, 231.5, and 48900.2, BP5145.7, AR5145.7)

The Governing Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person in or from the district.

Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment.

Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion.

Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.

The Board expects students or staff to immediately report incidents of sexual harassment to the principal or designee or to another district administrator.

Any student who feels that he/she is being harassed should immediately contact the principal or designee at his/her school.

The district prohibits retaliatory behavior against any complainant or any participant in the complaint process.

Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

Prohibited sexual harassment includes, but is not limited to; unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature.

Other types of conduct which are prohibited in the district and which may constitute sexual harassment include:

1. Unwelcome leering, sexual flirtations, or propositions.
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body, or overly personal conversation.
4. Sexual jokes, stories, drawings, pictures, or gestures.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
7. Touching an individual's body or clothes in a sexual way.
8. Purposefully limiting a student's access to educational tools.
9. Cornering or blocking of normal movements.
10. Displaying sexually suggestive objects in the educational environment.
11. Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

DRESS CODE

The manner in which students dress for school influences their behavior, learning, and the school environment in general. Any article of clothing or accessory that causes or has the potential to cause a disruption to the educational environment will not be allowed. Students should dress in an appropriate manner as they would in a work environment.

RESTRICTIONS & PROHIBITIONS:

- Clothing, jewelry, backpacks, and notebooks shall be free of writing, pictures or any other insignia that are crude, vulgar, profane, or sexually suggestive or which advocate racial, ethnic, or religious prejudice or the use of drugs, alcohol, tobacco, violence, weapons, or graffiti. This includes phrases/names, which may have dual meaning (i.e., SMP, 4:20, 8-ball, Big Johnson, UPS, billa BONG, etc.)
- Clothes shall be sufficient to conceal undergarments at all times. Exposed midriff may result in disciplinary action. Garments that expose the following are prohibited: cleavage, buttocks, and bare backs (no skin exposed below shoulder blades). Strapless tops are permitted if covered at all times.

- Indoors, the following are not permitted: hats, caps, beanies, sunglasses, or other head coverings (i.e., hood of an outer garment).
- Tattoos that depict anything prohibited in these rules must be covered at all times.
- Hairnets or bandanas are not permitted at any time. (BP 5136)
- As required by state law, shoes must be worn at all times.
- Attire with stylized writing designating gang-related phrases or names is prohibited.
- Due to safety reasons, teachers of certain classes may require more restriction on clothing or footwear.
- Jewelry and accessories that are a safety hazard to the wearer or others are not permitted. Examples of unsafe attire include metal or plastic spiked projections from rings, belts, belt buckles, bracelets, neck accessories, (i.e. dog collars) jackets, or any other article of clothing; wallet chains of any kind; or facial piercing (except for studs) with hoops or chains or any other “dangling” adornment.

Any student may be asked to remove or change any garment or accessory that is determined by a school official to be disruptive, dangerous, or inappropriate.

GENERAL POLICIES AND PROCEDURES

CELL PHONES

Cell phones and other personal electronic devices are permitted on campus but must be turned off and out of sight during class time. Students will not be given permission to leave their class in order to use their cell phone. Confiscated items may be picked up in the office on Friday’s only. (This includes the 2 minute passing period). See Item 32 on page 16.

HALL PASSES

- Any student out of class is required to have an official pass
- Students will NOT be issued a pass to use the telephone, cell phone, vending or machines during class time.
- Students will NOT be allowed in any office during class time without a pass or referral from his/her assigned teacher.

OUT-OF-BOUNDS (Closed Campus)

Discipline may be assigned to those who are in the areas of campus that are closed. Designated areas of the campus are closed to students during nutrition and LUNCH. Out-of-bound areas include, but are not limited to: parking lots; bike, moped and motorcycle parking areas; private property and areas surrounding the campus; handball courts; bus stop. Students who have legitimate reasons to leave campus during school hours MUST present a note from their parent/guardian to the Attendance Office. Permits to leave school must be secured prior to leaving campus.

AREAS OFF-LIMITS

1. Snack machines are not to be used during class time. They may be used before and after school and during nutrition.
2. The garden area is out of bounds at all times. Only students enrolled in garden class will be allowed in the area during class time
3. Fallbrook High School campus on school days between 7 am and 4 pm..

Students are not allowed to loiter on Winter Haven Road after school for any reason. Students that attend Ivy High School must arrange for personal transportation after school and will not be allowed on buses without written permission from an Ivy High School staff member

DETENTION

Detention will be served by students who are tardy to school without a valid reason (unexcused) on the day that the student was late, or the following day. Students will be assigned detention for 15 minutes (late 1 to 15 minutes), 30 minutes (late 16 to 30 minutes) or 60 minutes (more than 30 minutes late).

Detention may be assigned to a student as a consequence for other classroom or campus misbehavior.

Students not serving detention will be referred to the counselor and/or principal for a follow-up parent/student/staff conference. Other possible consequences may include in-school or at home suspension.

IN-SCHOOL SUSPENSION (ISS)

In-school suspension is temporary removal from a single period or all day for behavioral reasons.

VISITORS ON CAMPUS

Students are **NOT** allowed to bring friends/relatives to school as visitors. Parents (**need to check-in the Principals Office**) are welcome on campus and classroom visitations can be arranged with at least a 24-hour notice.

FOOD/BEVERAGES

No food or beverages are allowed in the classrooms. GUM is not allowed on campus at anytime.

LOST AND FOUND

The Lost and Found is located in the office. Please contact School Secretary for assistance.

THE SCHOOL CANNOT ACCEPT RESPONSIBILITY FOR LOST OR STOLEN MONEY OR OTHER ARTICLES BROUGHT TO THE SCHOOL. DO NOT BRING LARGE AMOUNTS OF MONEY TO SCHOOL. ALL VALUABLE ARTICLES SHOULD BE IN THE POSSESSION OF THE OWNER AT ALL TIMES.

If it is necessary to bring a valuable item to school, please consider bringing the item to the Administration Office for safekeeping until you need it.

STUDENT ID

Students **MUST BE** in possession of student I.D. whenever on campus, at school-sponsored activities or in order to receive school services. Student's initial ID will be provided at no charge. To replace lost I.D's there will be a \$5.00 replacement fee charged.

EXCESSIVE DISPLAY OF AFFECTION

Excessive display of affection is inappropriate on school grounds or at school sponsored activities. Violation will result in administrative action, and/or counselor and parent contact/conference.

TRANSPORTATION

Bus transportation is available to all students living in the Fallbrook Union High School District. Ivy High School students may use the school's bus transportation to school only. Ivy High School students must have transportation at the end of the school day (1:01 PM). Students with transportation needs may purchase bus passes or apply for free or reduced bus passes through the Ivy High School Office during business hours.

All school discipline policies apply while students are on the bus, at the bus stops, and going to and from the bus stops. Bus privileges may be revoked at any time.

BUS ROUTES FOR 2010-2011 SCHOOL YEAR WILL BE PROVIDED IN THE REGISTRATION PACKET OR CAN BE OBTAINED FROM THE SCHOOL OFFICE. YOU MAY ALSO CONTACT THE TRANSPORTATION OFFICE AT (760) 731-7106.

Any student planning to attend Ivy High School *MUST* have transportation to leave school at the end of the regular school day (1:01 P.M.). STUDENTS ARE NOT PERMITTED TO LOITER ON THE STREETS SURROUNDING THE SCHOOLS OR TO GO ON THE FALLBROOK HIGH SCHOOL CAMPUS. Upon accepting an Ivy placement you also accept the responsibility of transporting your student off school grounds at the end of his/her school day at Ivy High School.

RULES OF CONDUCT FOR SCHOOL BUS RIDERS BP 5131.1

The school district provides bus transportation for its students as a privilege, not a right, in accordance with the California Administrative Code, Section 14103: "Pupils transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation."

PURPOSE OF RULES

These Rules of Conduct are established to ensure safety and are for the benefit of each individual student. Students are encouraged to comply with these Rules of Conduct, which contribute significantly to the safe and efficient operation of our transportation system. These rules apply at bus stops, in loading zones, while riding the bus to or from school, and during field trips. Violations of school rules may/will result in school-assigned discipline.

RULES OF CONDUCT

Students will:

1. Ride the bus to which assigned and will normally enter and exit only at their regular bus stop. Students desiring to exit at other than their regular stop must present written permission from their parent or guardian, countersigned by an official of the respective school. Through prior arrangements with the Transportation Department, students may, subject to availability of seating, ride other than their assigned bus to another scheduled stop.
2. Form in a single line at their designated bus stop or bus loading zone and remain far enough away from the edge of the roadway to permit normal traffic flow. Boarding will be in an orderly fashion, without pushing or the crowding of other students.
3. Identify themselves when requested to do so by the driver.
4. Refrain from boisterous conduct, fighting or throwing of any object.
5. Keep all portions of the body inside the bus at all times.
6. Not consume food or beverages or chew gum while on the bus.
7. Remain seated at all times while the bus is in motion. Seating arrangements may be made at the discretion of the bus driver.

8. Not use profane or abusive language or gestures.
9. Not smoke or possess lighting devices.
10. Not tamper with bus controls, radios, doors or emergency exits.
11. Not exhibit a public show of affection for another student.
12. Not damage property or leave trash at any bus stop.
13. Arrive at their bus stop five (5) minutes, but no more than five (5) minutes, before the bus arrives.
14. Not write on seats or walls of the bus or intentionally damage any portion of the bus. (Parents are responsible for replacement costs.)
15. Exit through front door only, unless otherwise directed by the bus driver.
16. Cross roadways in front of the bus, unless directed by the bus driver.
17. GLASS CONTAINERS, LIVE ANIMALS, BALLOON BOUQUETS OR SKATEBOARDS ARE NOT PERMITTED ON THE BUS AT ANY TIME.

PENALTIES

A student’s bus riding privilege may be immediately suspended or revoked and school discipline assigned for:

- Threatening or inflicting bodily harm on any passenger or the bus driver.
- Endangering the safety of any bus occupant or the bus itself.

The following disciplinary action will be taken for violation of the Rules of Conduct for school bus riders:

1. Written warning.
2. First “School Bus Incident Report to Parents” – Two (2) day suspension.
3. Second “School Bus Incident Report to Parents” – Three (3) day suspension.
4. Third “School Bus Incident Report to Parents” – One (1) week suspension or suspension for the remainder of semester.
5. Fourth “School Bus Incident Report to Parents” – Suspension for the remainder of the school semester or school year, depending upon infraction.

Class Standing

Regardless of the number of years a student has attended high school, class standing is based on the number of credits earned. For testing purposes, credit status will be determined at the end of the 1st trimester.

Number of credits needed to be classified as a -	2006 and beyond
12 th grader	160 +
11 th grader	95 – 159
10 th grader	40 – 94
9 th grader	0 - 39

18 Year old Students

Ivy High School students who reach the age of 18 are considered adults on this campus and the staff expectation is that adult students will conduct themselves in such a manner. 18-year old students will be placed on a contract in which they agree to complete all necessary credits and requirements from Ivy High School. During the student’s enrollment he/she is expected to abide by all Ivy High School’s conduct codes and maintain at least a 90% attendance rate. For failure to meet any part of the agreement, the student will be referred to an alternative program that services adult students to complete his/her education.

Report Cards

An official report card is mailed home every 12 weeks. Parents and guardians may obtain, upon request, student progress reports anytime during the school year. Diplomas will not be issued if a student owes any type of debt, fine, or book to Ivy High School, the Fallbrook Union High School District, or has not cleared debts owed to previous school districts. Student-parent-teacher conferences are held whenever

needed throughout the school year, and student progress towards graduation may be discussed at these meetings. All students are expected to earn a minimum of 15 credits per trimester.

Debts, fines or books owed

Students may clear their debt for lost/damaged books in the school office anytime during office hours between 7:00 AM and 3:30 PM. Library book and late fees may be cleared in the Library.

Check Out Procedures

All students who leave Ivy High School must report to the school office prior to their leaving to receive a checkout form. This form needs to be completed by each of the student's course teachers, the librarian, and the counselor and then returned to the office. This must be done before or after instruction time in the classroom.

Student Parking

Students who drive to school must hold a valid California Driver's License, drive legally and politely, and arrive at school on time. School parking permits are available in the office. To obtain a parking permit, students must show their drivers license, current car registration, and current proof of insurance.

Student parking is located in the designated Ivy High School parking spaces by Auto Shop (must have a school parking permit) or along Winter Haven Road. Students are not allowed to go to their cars during the school day.

Nutrition Break

Our nutrition break is between 3rd and 4th period. The district cafeteria personnel serve a variety of meals during our daily nutrition break. Students may also select food items for our school vending machines. Students, parents and guardians are encouraged to complete the necessary forms for free or reduced lunches.

Lunch and Breakfast Program

Lunch is served in every school. The Food Services Department conducts an ongoing planning and research program seeking to continually improve its ability to serve appealing and nutritious meals in as cost-effective a manner as possible. Cash from sales and funds from federal government subsidies pay for the program.

Many students from low-income families receive meals free or at a reduced rate through the National School Lunch Program. Each school will send parents detailed information about free and reduced-priced meals.

Back-to-School Night and Open House

A Back-to-School Night will be September 13, 2008, and Open House will be March 25, 2009. These evening activities provide parents with an opportunity to visit the school and meet with teachers regarding student achievement. Information regarding dates will be mailed to parents.

Parent Newsletter

A newsletter is published bimonthly and is available in the school office and at orientation meetings. Newsletters provide important reminders of upcoming events and timely information regarding the school and activities. Please read them carefully.

Health Services Reminder

Medications:

Students are not permitted to carry medications with them during the school day. This is strictly enforced and all medications will be confiscated if found and a parent/guardian will be notified. This includes *over-the-counter-medications*.

Medications are kept in the Principal's Office and must be brought in with a written order from the doctor. The medications must be in a properly labeled pharmacy bottle with the student's name, pharmacy name and phone number, and name of medication, dosage, and route of medication. This includes all *over-the-counter-medications*, including allergy medications, Tylenol, Aspirin, etc.

(Education Code 49423 and 49480)

A current list of all medications a student is taking should be on file in the Health Office. This includes medications taken at home. This is confidential and only provided to others at parent's request.

If a student has an ongoing health related problem the Health Office should be notified. This is confidential and only shared at the parent's request.

Emergency Information

Schools require that an emergency address and telephone number, other than the home address and telephone number, be on file at the school. The information will be used only in the event of an emergency when parents/guardians cannot be reached. The emergency information should be entered on the registration form that parents/guardians complete during the enrollment in school. If there is a change in this emergency information, please notify the school immediately so that records may be changed.

Complaints Against Staff Members

The Board of Education has established an official procedure to be followed if a parent/guardian desires to lodge a complaint against a district employee. It is board policy that attempts be made to resolve complaints against employees at the administrative level. Therefore, you should first discuss your complaint with the principal. If you are not satisfied with the principal's decision on your complaint you may obtain complaint forms from the Office of Student Services (760-723-6332, ext. 6295).

Student Records

The following records are kept for each pupil:

- Enrollment information, including birth and residence data and family background
- Attendance and health records
- Cumulative record of test scores, grades, subjects and courses taken, and disciplinary notations, if appropriate
- Records required for special education programs
- Teacher observations regarding student progress and educational programs

Parents or guardians may review these records during the regular school day after calling the school office for an appointment. Any concern regarding the accuracy or appropriateness of any records should be discussed with the principal.

The records listed above will be forwarded to any other school in which a child enrolls without any further action on the part of the parents.

Access to Student Records

Except for directory-type information described below, access to information in a student's records without the consent of a parent/guardian can include but is not limited to:

- School and district personnel with legitimate educational interests (legitimate educational interest is one in which the assigned duties and responsibilities of an employee require that the employee have access to pupil records)
- A school to which a student is transferring
- Specified federal and state educational administrators
- Prospective grantors of student financial aid

Most requests for student information by individuals or organizations will not be honored without a written statement signed by a parent/guardian authorizing release.

Parents or students over 18 years of age may obtain copies of student records for a fee of 10 cents per page.

Guidance and Counseling Program

Guidance and counseling services are provided for all students. Academic and career counseling is a basic component of the guidance program. Conferences are scheduled with tenth grade students and their parents/guardians to develop an educational plan. During the tenth grade each student receives a review of academic progress and counseling related to educational options and goal setting. Parents will be invited by the school counselor to participate in these important conferences.

Drug Education

Drug education, including the effects of the use of tobacco, alcohol, narcotics, and other dangerous substances, is conducted at all school levels. Drug education is conducted in several appropriate areas of study as well as in health courses.

AIDS Education

The district will continue to conduct an AIDS education program. This educational program is provided for students with parental/guardian approval. This instruction is designed to provide information on how AIDS is transmitted and to help prevent the spread of AIDS.

Students With Temporary Disabilities

The district has a program to provide individualized instruction to students who are temporarily disabled and who must remain at home or are in a hospital or other residential health facility. If the hospital or health facility is located outside of the school district in which the student's parent or guardian reside, the student will be considered to have complied with the residency requirements for the school district in which the hospital or facility is located.

The parents or guardians of a student in a hospital or health facility outside of their resident school district must notify the school district in which the student is temporarily residing. That district must provide individualized instruction for the student.

COURSES AND CREDITS

Ivy High School is on the trimester system; grades are posted and reported to parents/guardians at the end of each trimester. Parents/guardians are encouraged to contact teachers regularly by phone or email to monitor the progress of their student's work. "Ivy Alert" Progress reports will be sent home midway through each trimester for students at risk of failing a class.

Fallbrook Union High School District High School Comparison Sheet

FALLBROOK HIGH SCHOOL Comprehensive	IVY HIGH SCHOOL Continuation	OASIS HIGH SCHOOL Independent Study
Full-day Schedule 7:40 am to 2:46pm	Modified Schedule 7:40 am to 1:01pm (5 periods)	Modified Day Schedule 8:30am-5:00pm
230 credits for Graduation CA High School Exit Exam required Life Skills required of Class of 2007	210 credits for Graduation (20 fewer credits of electives) CA High School Exit Exam required Life Skills required of Class of 2007	230 credits for Graduation CA High School Exit Exam required Life Skills required of Class of 2007
5 Credit Computer Requirement	5 Credit Computer Requirement	5 Credit Computer Requirement
Six Teachers 6 Period day	Five Teachers 5 period day	1 Core Teacher Student/Teacher Meeting 1 Hour every Week
Standards Based Instruction	Standards Based Instruction	Individualized Instruction Standards Based Instruction Contract Learning
30 Credits Per Semester	Credit Acceleration Possible 25 plus credits per trimester	Credit Acceleration Possible
Credit for A,B,C,D Course Work University A-G Courses Offered	Credit for A, B, C Course work No University A – G Courses	Credit for A, B, C Course work No University A – G Available Courses A-G Courses in Development
PE and Extra-Curricular Athletics and Programs	PE	PE (Independent Study)
Work Experience Courses	Work Experience Courses	Work Experience Courses
Bus transportation to & from school	Bus Transportation to school only. Any student planning to attend Ivy High School <i>MUST</i> have transportation to leave school at the end of the regular school day (1:01 P.M.). STUDENTS ARE NOT PERMITTED TO LOITER ON THE STREETS SURROUNDING THE SCHOOLS OR TO GO ON THE FALLBROOK HIGH SCHOOL CAMPUS. Upon accepting an Ivy placement you also accept the responsibility of transporting your student off school grounds at the end of his/her school day at Ivy High School.	None
Variety of Electives	Limited Electives	Skill-based and Interest-based Electives
FALLBROOK HIGH SCHOOL	IVY HIGH SCHOOL	OASIS HIGH SCHOOL

Comprehensive	Continuation	Independent Study
Migrant Education Program	Limited Migrant Education Services	Limited Migrant Education Services
ELD Program	Limited ELD	Limited ELD and by prior approval
Special Education Services	Special Education Services	Limited Special Education Services
Principal: Rod King Phone: 760-723-6300 Ext. 3102	Principal: Melissa Marovich Phone: 760-723-6395 Ext. 4102 Dept. Chair: Mike Mistriel 760-723-6395 Ext. 4114	Principal: Shawn Wirth Phone: 760-723-6300 Ext. 6299

Ivy High School Graduation Requirements for the Class of 2007 and Beyond

English	4 years (40 Credits)
Mathematics	2 years including Algebra & Geometry (20 credits)
Science: including biological Science (1) and Physical Science (1)	2 years (20 credits)
Social Science: Including United States History and Geography (1), World History, Culture and Geography (1), 1-semester of American Government and Civics (1/2), and 1-semester of Economics (1/2)	3 years (30 credits)
Fine Arts or World Language	1 year (10 credits)
Physical Education	2 years (20 credits)
Miscellaneous Course Requirements	1 semester Health/Life Skills (5 credits)
Computers	½ year computer skills & applications (5 credits)
Electives	60 credits
Total Units	210
Required Exam	CA High School Exit Exam (CAHSEE)

Community College Physical Education Courses

Community College Courses Accepted as meeting HS Physical Education Credit

Aerobics/Step	Physical Fitness
Aquatics/Swimming	Softball
Badminton	Soccer
Basketball	Tennis
Golf	Volleyball
Life Fitness	Weight Training
Walk Fit	

Community College Courses Do Not meet HS Physical Education Credit

Advanced First Aide
 Basketball Theory
 Bowling
 Chi Kung
 Stretch for Flexibility & Strength
 Yoga

Palomar College Courses

Students are encouraged to enroll in Palomar College courses and are offered high school credit for completion of these courses as follows:

3.3 high school credits for each unit (e.g. 3 unit course = 10 high school credits)

Catalogs and registration materials are available in the school office.

Regional Occupational Program (ROP)

Students may enroll in vocational courses through the ROP. Credits may be earned for graduation. More information is available in the school office.

Work Experience

Students may earn credits for work experience. Moreover, students receive the following benefits from work experience:

- Introduction to expected, ethical and desirable workplace behaviors
 - Opportunity to earn money and elective credit
 - First-hand experience in industry
 - Motivation to attend school and greater interest in career enhancing coursework
 - Improved job search skills such as resume writing and interviewing
 - Opportunity for in-depth study into various aspects of an industry of interest
 - Opportunity to develop a personal portfolio
-
- Career counseling
 - Goal-setting opportunities

Learning Center

Students may earn credits for a class in which they previously failed, in the Learning Center. Learning Center class is held Monday through Thursday each week from 1:03 PM until 2:03 PM. To enroll student must meet with the counselor who will process the *Learning Center Intake Application*, *Master Agreement of Conditions for Enrollment*, and *Learning Center Attendance Contract*. The principal, parent/guardian and student must sign all of these forms.

SPECIAL PROGRAMS

Work Experience:

BP 6178.1

AR 6178.1(a,b)

Ivy students that are currently employed may register with our Work Experience Coordinator for work experience credits. Students can earn up to 10 credits per semester. The credits are used for 'Elective' Credits.

For more information and to register in the Work Experience Program, the student needs to contact the Ivy/Oasis counselor.

Independent Study:

This program MUST be pre-approved by the Principal. Ivy offers a limited number of spaces for student's with a

full time job (20 hrs. per week) wishing to complete their courses leading to a diploma through Independent Study. Students meet with their Homeroom Teacher one time per week to complete their individualized courses. **Three absences or work not completed in a semester, for any reason, will result in a drop from this program.**

Counseling Services:

Counseling and guidance services are provided for all students; academic and career counseling are an essential component of the guidance program. Additionally, conferences are scheduled with tenth grade students and their parents/guardians to develop an educational plan. During the tenth grade each student receives a review of academic progress and counseling related to educational options and goal setting. Parents/guardians will be invited by the school counselor to participate in these important conferences.

The Garden Project:

This program gives credit to students for participation. Science teacher and gardening consultants work with students caring for the orchards and organic garden beds.

CALIFORNIA HIGH SCHOOL EXIT EXAMINATION (CAHSEE)

1. What is the purpose of the CAHSEE?

The purpose of the CAHSEE is (1) to improve student achievement in high school; and (2) to help ensure that students who graduate from high school can demonstrate competency in reading, writing, and mathematics.

2. When do students first take the CAHSEE?

Student must take the exam for the first time in the second part of their tenth grade year.

3. What does the CAHSEE cover?

The CAHSEE has two parts: English-language arts and mathematics. The English-language arts part of the CAHSEE tests state content standards through grade ten. The reading section includes vocabulary, decoding, comprehension, and analysis of informational and literary texts. The writing section covers writing strategies, applications, and the conventions of standard English (for example, grammar, spelling, and punctuation).

The mathematics part of the CAHSEE tests state contents standards in grades six and seven and Algebra I. The exam includes statistics, data analysis and probability, number sense, measurement and geometry, mathematical reasoning, and algebra. Students are also asked to demonstrate a strong foundation in computation and arithmetic, including working with decimals, fractions, and percentages.

4. What kinds of questions are on the CAHSEE?

Most of the questions on the CAHSEE are multiple choice. However, the English-language arts part of the exam also includes one essay question (writing task). The exam is given only in English, and all students must pass the exam in English to receive a high school diploma.

5. When (and how) do students find out whether they have passed the CAHSEE?

School districts receive students score reports about two months after the date of the exam. The district mails one copy to the student's home and keeps another copy in the student's permanent record. Scores may range from 250-450. A passing score is 350 or higher.

6. What if a student does not pass the first time?

Students who do not pass the exam in the tenth grade year will have several opportunities to take it again during their junior and senior years. Once they have passed either part of the exam, they will not be tested again on that part. Students who do not pass a part of the exam will be placed into a course designed to help them learn what they need to know in order to pass.

7. Will students with exceptional needs have to take the CAHSEE?

Yes. Students with exceptional needs must pass the CAHSEE to earn a high school diploma. The CAHSEE may be administered with appropriate accommodations as required in each student's Individual Education Plan (IEP) or 504-accommodation plan.

8. What if a student is still learning to speak and read in English?

All students must pass the CAHSEE to be eligible for a high school diploma. Students who are English learners are required to take the CAHSEE in grade ten with all students. However, the law says that during their first 24 months in a California school, they are to receive six months of special instruction in reading, writing, and comprehension in English.